

# KING GEORGE'S FIELD CHARITY BOARD

Wednesday, 23 March 2022 at 5.30 p.m.

Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent,  
London, E14 2BG

The meeting is open to the public to attend.

## **Members:**

Councillor Sabina Akhtar	(Cabinet Member for Culture, Arts and Sports)
Mayor John Biggs	(Executive Mayor)
Councillor Asma Begum	(Deputy Mayor and Cabinet Member for Children, Youth Services, Education and Equalities (Statutory Deputy Mayor)
Councillor Rachel Blake	(Deputy Mayor and Cabinet Member for Adults, Health and Wellbeing)
Councillor Danny Hassell	(Cabinet Member for Housing)
Councillor Sirajul Islam	(Cabinet Member for Community Safety)
Councillor Candida Ronald	(Cabinet Member for Resources and the Voluntary Sector)
Councillor Motin Uz-Zaman	(Deputy Mayor and Cabinet Member for Work, Economic Growth and Faith)
Councillor Mufeedah Bustin	Cabinet Member for Social Inclusion – (Job Share post as part of Social Inclusion and Public Realm portfolio)
Councillor Asma Islam	(Cabinet Member for Environment and Planning)
Councillor Kahar Chowdhury	Cabinet Member for Highways and Public Realm – (Job Share post as part of Social Inclusion and Public Realm portfolio)

[The quorum for this body is 3 Members]

**Contact for further enquiries:**

David Knight, Democratic Services Officer (Committee),  
1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, E14 2BG

Tel: 020 7364 4878

E-mail: [committee.services@towerhamlets.gov.uk](mailto:committee.services@towerhamlets.gov.uk)

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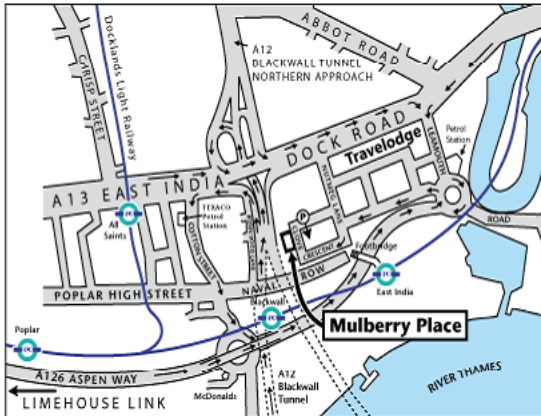
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## **A Guide to KING GEORGE'S FIELD CHARITY BOARD**

### **Decision Making at Tower Hamlets**

As Tower Hamlets operates the Directly Elected Mayor system, **Mayor John Biggs** holds Executive powers and takes decisions at Cabinet or through Individual Mayoral Decisions. The Mayor has also appointed this Board to administer the affairs of two charities of which the Council is sole trustee. Membership of the Board is set out on the front page of this agenda.

### **Which decisions are taken by King George's Field Charity Board?**

The Board administers the affairs of the King George's Field, Mile End charity, and the King George's Field – Stepney (Tredegar Square, Bow) charity and discharges all duties of the Council as sole trustee of these Charities. Decisions on these matters are executive decisions and so are treated much in the same way as decisions of the Mayor.

The Board may also take Key Decisions. The constitution describes Key Decisions as an executive decision which is likely

- a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough.

Upcoming Key Decisions are published on the website on the 'Forthcoming Decisions' page through [www.towerhamlets.gov.uk/committee](http://www.towerhamlets.gov.uk/committee)

### **Published Decisions and Call-Ins**

Once the meeting decisions have been published, any 5 Councillors may submit a Call-In to the Service Head, Democratic Services requesting that a decision be reviewed. This halts the decision until it has been reconsidered.

- The decisions will be published on: **Friday, 25 March 2022**
- The deadline for call-ins is: **Friday, 1 April 2022**

Any Call-Ins will be considered at the next meeting of the Overview and Scrutiny Committee. The Committee can reject the call-in or they can agree it and refer the decision back to the Mayor, with their recommendations, for his final consideration.

### **Public Engagement at King George's Field Charity Board**

The main focus of King George's Field Charity Board is as a decision-making body. However there is an opportunity for the public to contribute through making submissions that specifically relate to the reports set out on the agenda.

Members of the public may make written submissions in any form (for example; Petitions, letters, written questions) to the Clerk to King George's Field Charity Board (details on the front page) by 5 pm the day before the meeting.

# King George's Field Trust (KGFT)

## Charity Commission's Public Benefit Guidance

### About public benefit

All charity trustees have a duty to 'have regard' to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

As a charity trustee, this means being able to show that:

- you are aware of the guidance
- you have taken it into account when making a decision to which the guidance is relevant
- if you have decided to depart from the guidance, you have a good reason for doing so

The public benefit requirement has two aspects:

### To satisfy the 'benefit aspect'

To satisfy the benefit aspect:

- the charity's purpose must be beneficial – in an identifiable way and capable of being proved by evidence where necessary and which is not based on personal views
- any detriment or harm that results from the purpose (to people, property or the environment) must not outweigh the benefit - this is also based on evidence and not on personal views

### The 'public aspect'

To satisfy the 'public aspect' the purpose must:

- benefit the public in general, or a sufficient section of the public
- not give rise to more than incidental personal benefit - personal benefit is 'incidental' where (having regard both to its nature and to its amount) it is a necessary result or by-product of carrying out the purpose

It is the trustees responsibility to ensure that the King George's Field Mile End Charity and King George's Field -Stepney (Tredegar Square, Bow) charity in a way that carries out its purposes for the public benefit. This means, you should

### Make decisions :

- i) to ensure your charity's purpose provides benefit** - understanding how the purpose is beneficial and carrying it out so as to benefit the public in that way.
- ii) to manage risks of detriment or harm to your charity's beneficiaries or to the public in general that might result from carrying out the purpose** - identifying risks of harm, minimising the risks and making sure that any harm that might arise is a minor consequence of carrying out the purpose.

### iii) about who benefits in ways that are consistent with the purpose

Knowing who can potentially benefit from the purpose and giving proper consideration to the full range of ways in which you could carry out your charity's purpose.

#### **lv) Make decisions to make sure any personal benefits are no more than incidental**

This means making sure that any personal benefits people receive (having regard both to its nature and to its amount) are no more than a necessary result or by-product of carrying out the purpose.

You must make decisions that are within the range of decisions that trustees could properly make in those particular circumstances. Provided that you do that, then you will have made a 'right' decision.

This means that, as a charity trustee, you generally have a choice about how to carry out your charity's purposes, provided that you exercise your discretion in a way which:

- is in accordance with your charity's purpose (so not operating outside of that purpose)
- is for the public benefit
- has regard to the commission's public benefit guidance where relevant
- is in accordance with the general framework for [trustee decision making](#)

#### **Report on public benefit**

The trustees' annual report must explain how you have carried out its purpose for the public benefit. A detailed report is only required if your charity's gross income exceeds £500,000; otherwise a brief summary is all that's needed.

You must also state whether you and the other trustees had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

## **APOLOGIES FOR ABSENCE**

### **1. DECLARATIONS OF INTERESTS (9 – 10)**

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992.

See attached note from the Monitoring Officer.

Members are reminded to consider the categories of interest in the Code of Conduct for Members to determine whether they have an interest in any agenda item and any action they should take. For further details, please see the attached note from the Monitoring Officer.

Members are reminded to declare the nature of the interest and the agenda item it relates to. Please note that ultimately it's the Members' responsibility to declare any interests form and to update their register of interest form as required by the Code.

If in doubt as to the nature of your interest, you are advised to seek advice prior to the meeting by contacting the Monitoring Officer or Democratic Services

### **2. MINUTES OF THE PREVIOUS MEETINGS**

To confirm as a correct record the minutes of the meeting of the Board held on 15 December 2021 and the extraordinary meeting of the Board on 3 March 2022.

#### **2 .1 Minutes of the Board held on 15 December 2021 (11 – 14)**

#### **2 .2 Minutes of the Board held on 3 March 2022 (15 – 18)**

### **3. UNRESTRICTED REPORTS FOR CONSIDERATION**

#### **3 .1 King George's Field Trust Update & Approvals (19 – 42)**

#### **3 .2 Stepney City Farm Lease Renewal and Rent Arrears Report (To follow)**

### **4. EXCLUSION OF THE PRESS AND PUBLIC (IF NEEDED)**

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

### **EXEMPT SECTION (Pink Papers)**

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

## **5. EXEMPT REPORTS FOR CONSIDERATION**

Nil items

## **6. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT**

### **Next Meeting of the Board.**

To be agreed at Council Meeting 16 March 2022



# Agenda Item 1

## **DECLARATIONS OF INTERESTS AT MEETINGS– NOTE FROM THE MONITORING OFFICER**

This note is for guidance only. For further details please consult the Code of Conduct for Members at Part C, Section 31 of the Council's Constitution

### **(i) Disclosable Pecuniary Interests (DPI)**

You have a DPI in any item of business on the agenda where it relates to the categories listed in **Appendix A** to this guidance. Please note that a DPI includes: (i) Your own relevant interests; (ii) Those of your spouse or civil partner; (iii) A person with whom the Member is living as husband/wife/civil partners. Other individuals, e.g. Children, siblings and flatmates do not need to be considered. Failure to disclose or register a DPI (within 28 days) is a criminal offence.

Members with a DPI, (unless granted a dispensation) must not seek to improperly influence the decision, must declare the nature of the interest and leave the meeting room (including the public gallery) during the consideration and decision on the item – unless exercising their right to address the Committee.

**DPI Dispensations and Sensitive Interests.** In certain circumstances, Members may make a request to the Monitoring Officer for a dispensation or for an interest to be treated as sensitive.

### **(ii) Non - DPI Interests that the Council has decided should be registered – (Non - DPIs)**

You will have 'Non DPI Interest' in any item on the agenda, where it relates to (i) the offer of gifts or hospitality, (with an estimated value of at least £25) (ii) Council Appointments or nominations to bodies (iii) Membership of any body exercising a function of a public nature, a charitable purpose or aimed at influencing public opinion.

Members must declare the nature of the interest, but may stay in the meeting room and participate in the consideration of the matter and vote on it **unless:**

- A reasonable person would think that your interest is so significant that it would be likely to impair your judgement of the public interest. **If so, you must withdraw and take no part in the consideration or discussion of the matter.**

### **(iii) Declarations of Interests not included in the Register of Members' Interest.**

Occasions may arise where a matter under consideration would, or would be likely to, **affect the wellbeing of you, your family, or close associate(s) more than it would anyone else living in the local area** but which is not required to be included in the Register of Members' Interests. In such matters, Members must consider the information set out in paragraph (ii) above regarding Non DPI - interests and apply the test, set out in this paragraph.

### **Guidance on Predetermination and Bias**

Member's attention is drawn to the guidance on predetermination and bias, particularly the need to consider the merits of the case with an open mind, as set out in the Planning and Licensing Codes of Conduct, (Part C, Section 34 and 35 of the Constitution). For further advice on the possibility of bias or predetermination, you are advised to seek advice prior to the meeting.

**Section 106 of the Local Government Finance Act, 1992 - Declarations which restrict Members in Council Tax arrears, for at least a two months from voting**

In such circumstances the member may not vote on any reports and motions with respect to the matter.

**Further Advice** contact: Janet Fasan, Monitoring Officer, Tel: 0207 364 4800.

## **APPENDIX A: Definition of a Disclosable Pecuniary Interest**

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to the Member's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and (b) either—  (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or  (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE KING GEORGE'S FIELD CHARITY BOARD**

**HELD AT 7.03 P.M. ON WEDNESDAY, 15 DECEMBER 2021**

**ROOM C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE  
CRESCENT, LONDON, E14 2BG**

**Members Present:**

Councillor Sabina Akhtar (Chair)	– (Cabinet Member for Culture, Arts and Sports)
Mayor John Biggs	– (Executive Mayor)
Councillor Motin Uz-Zaman	– (Deputy Mayor and Cabinet Member for Work, Economic Growth and Faith)
Councillor Asma Islam	– (Cabinet Member for Environment and Planning)

**Apologies:**

Councillor Asma Begum	– (Deputy Mayor and Cabinet Member for Children, Youth Services, Education and Equalities (Statutory Deputy Mayor)
Councillor Rachel Blake	– (Deputy Mayor and Cabinet Member for Adults, Health and Wellbeing)
Councillor Sirajul Islam	– (Cabinet Member for Community Safety)
Councillor Mufeedah Bustin	– Cabinet Member for Social Inclusion – (Job Share post as part of Social Inclusion and Public Realm portfolio)
Councillor Kahar Chowdhury	– Cabinet Member for Highways and Public Realm – (Job Share post as part of Social Inclusion and Public Realm portfolio)

**Officers Present:**

Kevin Bartle	– (Corporate Director, Resources & Section 151 Officer)
Catherine Boyd	– Arts and Events Manager
David Knight	– (Democratic Services Officer, Committees, Governance)
Ahsan Khan	– (Chief Accountant)
Paul Sammut	– Parks Engagement and Projects officer
James Thomas	– (Corporate Director, Children and

Nisar Visram	Culture) – (Director of Finance, Procurement & Audit)
Richard Ward	– (Interim Head of Contracts and Procurement)

## 1. DECLARATIONS OF INTERESTS

None were declared.

## 2. MINUTES OF THE PREVIOUS MEETING

That the unrestricted minutes of the Board meeting held on 15<sup>th</sup> September 2021 be approved and the Chair was authorised to sign as a correct record of proceedings.

## 3. KING GEORGE'S FIELD TRUST (KGFT) UPDATE & APPROVALS

Trustees received a report that provided an updates on the KGFT activities and financial information in accordance with the requirements of the Charity Commission. The report (i) asks for permission for the current auditors to be appointed to audit the 2020-21 accounts; and (ii) includes an update on the submission of the financial and annual reports to the Charity Commission.

In addition, the Trustees received (a) an update report for 2021-22 and financial overview for 2021-22; and (b) an update on the transfer of funds from Fields in Trust and that permission should be granted from KGFT to the Council and leaseholders for right of way road access from Haverfield Road to the Mile End Climbing Wall. The main points of the discussion maybe summarised as follows:

### 3.1 Submission of the audited accounts and annual reports for 2018-19 and 2019-20.

The Board **noted** the update on the submission of the audited accounts and annual reports for 2018-19 and 2019-20.

### 3.2 Grant permission to appoint Arnold Hill & Co LLP to audit the accounts for 2020-21.

The Board **granted** permission to appoint Arnold Hill & Co LLP to audit the accounts for 2020-21.

### 3.3 Update on the current financial position and activity update for 2021-22. [Appendices 1 and 2].

The Board **noted** an update on the current financial position and activity update for 2021-22 [**Appendices 1 and 2**].

**3.4 Update on transfer of funds from Fields in Trust to support new 5-a-side pitches and improvements in Stepney Green.**

The Board **noted** the update on transfer of funds from Fields in Trust to support new 5-a-side pitches and improvements in Stepney Green.

**3.5 Grant permission for Tower Hamlets Council, and appointed leaseholders, to have right of way over the access road (Haverfield Road) to the Mile End Park Climbing Wall**

The Board **granted** permission for Tower Hamlets Council, and appointed leaseholders, to have right of way over the access road (Haverfield Road) to the Mile End Park Climbing Wall. A map of the access road is provided. [**Appendix 3**].

**4. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED**

That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contained information defined as Exempt in Part 3 of Schedule 12A to the Local Government Act, 1972.

**5. ANY OTHER BUSINESS**

Nil items.

The meeting ended at 7.25 p.m.

Chair, Councillor Sabina Akhtar  
King George's Field Charity Board

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**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE KING GEORGE'S FIELD CHARITY BOARD**

**HELD AT 3.15 P.M. ON THURSDAY, 3 MARCH 2022**

**COMMITTEE ROOM ONE - TOWN HALL, MULBERRY PLACE, 5 CLOVE  
CRESCENT, LONDON, E14 2BG**

**Members Present in person:**

Councillor Sabina Akhtar	(Chair)
Mayor John Biggs	(Executive Mayor)
Councillor Candida Ronald	(Cabinet Member for Resources and the Voluntary Sector)

**Members Present remotely:**

Councillor Asma Begum	(Deputy Mayor and Cabinet Member for Children, Youth Services, Education and Equalities (Statutory Deputy Mayor))
Councillor Rachel Blake	(Deputy Mayor and Cabinet Member for Adults, Health and Wellbeing)
Councillor Asma Islam	(Cabinet Member for Environment and Planning)

**Officers Present in person:**

Kevin Bartle	(Corporate Director, Resources & Section 151 Officer)
James Thomas	(Corporate Director, Children and Culture)
Joel West	(Democratic Services Team Leader (Committee))

**Officers Present remotely:**

Catherine Boyd	Arts and Events Manager
Ahsan Khan	(Chief Accountant)
Judith St John	(Director, Commissioning and Culture, Children's Services)
Richard Ward	(Interim Head of Contracts and Procurement)

**Apologies:**

Councillor Danny Hassell	(Cabinet Member for Housing)
Councillor Sirajul Islam	(Cabinet Member for Community Safety)
Councillor Motin Uz-Zaman	(Deputy Mayor and Cabinet Member for Work, Economic Growth and Faith)
Councillor Mufeedah Bustin	Cabinet Member for Social Inclusion – (Job Share post as part of Social Inclusion and Public Realm portfolio)
Councillor Kahar Chowdhury	Cabinet Member for Highways and Public Realm – (Job Share post as part of Social Inclusion and

Public Realm portfolio)

**1. DECLARATIONS OF INTERESTS**

None were declared.

**2. UNRESTRICTED REPORTS FOR CONSIDERATION**

**2.1 King George's Field Trust Annual Account and Report Approvals**

Catherine Boyd, Head of Arts and Events, introduced the report and outlined the work of the King George's Field, Mile End Charity, including a summary of the charity's operations and assets and a highlight of the key achievements in both periods covered by the annual reports: 2018-19 and 2019-20.

Ahsan Khan, Chief Accountant, provided a summary of the financial position and the financial highlights of the trust in the same periods and presented a summary of the key changes that had been requested by the auditor following their review of the draft accounts for 2018/19 and 2019/20.

Kevin Bartle, Interim Corporate Director Resources, asked the Board to note the positive developments with the charity's financial management in recent years, including the external auditing of its accounts. Kevin informed the Board that the auditors had highlighted a couple of issues of minor significance, which had since been corrected. The Board would be asked to investigate the Charity's in-year deficit in 2019-20 at its next meeting.

The Board welcomed the report and offered its thanks to officers for the financial discipline demonstrated. Members indicated they looked forward to reviewing at the 2019-20 in-year deficit at the next meeting. Accordingly it was:

**RESOLVED that:**

1. The audited accounts for 2018/19 and 2019/20 be approved for submission to the Charity Commission;
2. The annual reports for 2018/19 and 2019/20 be approved for submission to the Charity Commission; and
3. The Charity Commission's Public Benefit Guidance be noted.

**3. EXCLUSION OF THE PRESS AND PUBLIC**

Nil items.

**4. EXEMPT REPORTS FOR CONSIDERATION**


Nil items.



The meeting ended at 3.30 p.m.

Chair, Councillor Sabina Akhtar  
King George's Field Charity Board

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<p><b>King George's Fields Trust Board Meeting</b></p> <p>23 March 2022</p>	
<p><b>Report of:</b> James Thomas, Corporate Director Children and Culture</p>	<p><b>Classification:</b> Not restricted</p>
<p><b>Finance Updates for King George's Fields Trust (KGFT): March 2022</b></p>	

<b>Lead Member</b>	Councillor Sabina Akhtar, Cabinet Member for Culture, Arts and Sports
<b>Originating Officer(s)</b>	Catherine Boyd, Interim Head of Arts Parks and Events
<b>Wards affected</b>	All wards
<b>Key Decision?</b>	No
<b>Reason for Key Decision</b>	This report has been reviewed as not meeting the Key Decision criteria.
<b>Forward Plan Notice Published</b>	15 March 2022
<b>Strategic Plan Priority / Outcome</b>	All

## Executive Summary

This report includes an update on the submission of the financial and annual reports to the Charity Commission and an update on the preparation of the 2020/21 audited accounts. In addition, a draft annual report and financial overview for 2021/22 has been provided.

The report also provides an overview of recommendations from the auditors regarding financial and accounting systems and processes for the board's consideration.

## **Recommendations:**

The Board is recommended to:

1. Note the update on the submission of the 2018/19 and 2019/20 annual audited accounts and reports to the Charity Commission
2. Note the recommendations made by the auditors and give permission to the Corporate Director for Children and Culture and Corporate Director for Resources to implement these recommendations as per the Management Response provided [Appendix 1]
3. Note the update on the preparation of the 2020/21 audited accounts and report to the Charity Commission
4. Approve the appointment of Arnold Hill & Co LLP to audit the accounts for 2021/22
5. Note the update on the current financial position and activity update for 2021/22. [Appendices 2 and 3]

## **1 REASONS FOR THE DECISIONS**

- 1.1 The King George's Fields Trust (KGFT) board is required to submit audited accounts and reports to the Charity Commission for England and Wales.
- 1.2 The King George's Fields Trust (KGFT) board is requested to consider the recommendations that have been identified by the external auditors (Arnold Hill & Co LLP) following the audit of the 2019/20 accounts. Officers have provided a management response to these recommendations and the council requires permission from the board to action these recommendations.
- 1.3 Arnold Hill & Co LLP were appointed to audit the 2018/19, 2019/20 and 2020/21 accounts. For continuity, it is suggested that Arnold Hill & Co LLP are appointed to audit the 2021/22 accounts.

## **1 ALTERNATIVE OPTIONS**

- 1.1 There are no alternatives as KGFT is a registered charity and bound by the legislation for charities and is therefore required to prepare and submit audited accounts to the Charity Commission.
- 1.2 Not take into consideration the recommendations from the independent auditors regarding financial systems and controls and put the charity and the council as trustee at risk of being in breach of the Charity Commission's Statement of Recommended Practice (SORP) requirements.

## **1 DETAILS OF THE REPORT**

- 1.1 **Update on the submission of the annual accounts and reports to the Charity Commission:** the annual reports and accounts were submitted to the Charity Commission on 8 March 2022.

- 1.2 **Recommendations from the auditors:** As part of the 2018/19 and 2019/20 audit several financial/accounting recommendations have been made by the external auditors (Arnold Hill & Co LPP). Approval is required from the board for the council to implement some of these recommendations.
- 1.3 The auditor recommendations have been provided along with a management summary for consideration by the board (Appendix 1).
- 1.4 **Update on the preparation of the 2020/21 audited accounts and reports to the Charity Commission:** work has commenced on the audit of the King George's Field Trust accounts for the years ending 2021 and the audit will be undertaken by Arnold Hill & Co LLP who undertook the audit of the 2018/19 and 2019/20 accounts.
- 1.5 The annual reports are being produced in keeping with the requirements of the Charity Commission for organisations with a turnover of over £1million.
- 1.6 An update on the submission of the audited accounts and annual reports for year end 2020/21 will be provided to the Charity Commission.
- 1.7 **Update on the 2021/22 audited accounts:** pending approval by the board to appoint Arnold Hill & Co LLP and the completion of the 2020/21 accounts, the 2021/22 audited accounts will be prepared for submission in line with the council's own year-end, close down processes. The statutory deadline for the audited accounts and annual report for 2021/22 to be uploaded to the Charity Commission is 31 January 2023.
- 1.8 **Update on the current financial position and activities for 2021/22:** a forecast for the current financial year (2021-22) has been provided and an activity report.

## **2 EQUALITIES IMPLICATIONS**

- 2.1 The King George's Fields Trust manages lands and facilities which are open to all. Where charges have to be made, such as artificial football pitches, charges are kept at affordable levels for the local community.

## **3 OTHER STATUTORY IMPLICATIONS**

- 5.1 There are no further statutory implications.

## **4 COMMENTS OF THE CHIEF FINANCE OFFICER**

- 4.1 The financial implications arising from the audited accounts are contained in the Appendices to this report.

## **5      COMMENTS OF LEGAL SERVICES**

- 5.1      As trustee, the Board must make sure that the charity is carrying out the purposes for which it is set up, and no other purpose. Further, the Board must act in the Charity's best interests and manage the Charity's resources responsibly.
- 5.2      The framework for accounting by charities imposes on charities a legal duty to submit to the Commission annual reports, accounts and returns.
- 

### **Linked Reports, Appendices and Background Documents**

#### **Linked Report**

- NONE if none.

#### **Appendices**

- Appendix 1 – Management response to auditor recommendations
- Appendix 2 – Current financial overview 2021/22
- Appendix 3 – Activity update 2021/22

#### **Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012**

- None

#### **Officer contact details for documents:**

Catherine Boyd, Interim Head of Arts Parks and Events.

**APPENDIX 1**

**KING GEORGE'S FIELD, MILE END**

**REPORT TO MANAGEMENT**

**YEARS ENDED 31 MARCH 2019 AND 31 MARCH 2020**

**King George's Field, Mile End**  
**Report to Management**  
**Years Ended 31 March 2019 and 31 March 2020**

During our audit of King George's Field, Mile End for the years ended 31 March 2019 and 2020 we evaluated the charity's accounting systems and internal controls to ascertain how much reliance we could place on the information when forming our audit opinion.

From this evaluation of the systems and internal controls we present a report of the areas where we believe that improvements would be beneficial to yourselves. In addition, we also would like to take this opportunity to highlight potential areas of efficiency gains in regards to us, Arnold Hill & Co LLP, carrying out our year-end audit work.

We make these comments independently of our audit and they are confined to matters which we feel should be brought to your attention.

We would therefore be grateful if, after considering the contents of this letter, you would inform us of the action you intend to take in response to the points raised.



Issues Highlighted	Implications	Recommendations	Management Responses
<p><b>1. Bank</b></p> <ul style="list-style-type: none"> <li>▪ We note that the charity does not have its own bank account and that all transactions pass through the London Borough of Tower Hamlets' bank account.</li> <li>▪ As at 31 March 2020, the bank balance is in effect overdrawn.</li> </ul>	<ul style="list-style-type: none"> <li>▪ There is a concern that there is a lack of controls of what the charity's cash balance is which could lead to misstatement.</li> <li>▪ The bank being overdrawn would effectively mean the council has loaned money to the charity.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Ideally the charity should have a bank account separate to the council's.</li> <li>▪ As a minimum, a detailed record should be maintained of all transactions relating to the charity that pass through council's bank which can support the closing balance.</li> </ul>	<p>The council uses its financial and accounting process to keep the transactions separate from other budgets (cost centres).</p> <p>However, the council will create a separate bank account for the Charity – where transactions relating only to the Charity will pass through the account (2022-23 financial year).</p>
<p><b>2. Trade Debtor Recoverability</b></p> <ul style="list-style-type: none"> <li>▪ From the trade debtor reports that were provided we note that some amounts have been outstanding for a number of years.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Some of these debts may be irrecoverable and hence trade debtors are at risk of being overstated.</li> </ul>	<ul style="list-style-type: none"> <li>▪ We recommend regularly considering the recoverability of old debts (particularly if no payment has been received by that client for a number of years) and processing a write off if necessary.</li> </ul>	<p>The status of arrears is reviewed monthly by council officers with the external letting agents. Officers will continue to undertake this regular review to ensure any unrecoverable debt is written off. It should be noted that the Green Bridge shops do not have any</p>

			<p>historic debt except for debt that is currently being reviewed in line with COVID-19 rent relief considerations.</p> <p>There is one historical debtor, who is being monitored and the council is discussing payment of arrears as part of the renewal of the terms of the lease.</p>
<b>3. Depreciation</b> <ul style="list-style-type: none"> <li>We understand that depreciation is charged on plant and machinery on a straight line basis over 5 years. However, we have noted that depreciation is not charged on additions in the year that they have been acquired.</li> </ul>	<ul style="list-style-type: none"> <li>While it might be an accounting policy to not depreciate assets in the year of purchase, it is not stated in the accounting policies in the financial statements and would not be best practice. Depreciation would be understated in the Statement of Financial Activities and the carrying value of the assets on the Balance Sheet overstated.</li> </ul>	<ul style="list-style-type: none"> <li>We recommend that plant and machinery is depreciated in the year of purchase, the charge being pro-rated for the number of months that the asset was available for use.</li> </ul>	<p>The current accounting policy on depreciation for the Charity reflects the Council's own accounting policy on depreciation. From 2020-21, The accounting policy on depreciation for the Charity will be updated as per the recommendation (2020-21 financial year).</p>
<b>4. Rental Income</b>			

<ul style="list-style-type: none"> <li>▪ We are aware that quarterly rental income was being recognised when received from the property manager and not in the period to which it relates.</li> </ul>	<ul style="list-style-type: none"> <li>▪ On the accruals basis, income should be recognised in the period it relates to. Failing to do this is a departure from the charities SORP (FRS 102).</li> </ul>	<ul style="list-style-type: none"> <li>▪ Income received that relates to a period after the year end should be recognised as deferred income on the balance sheet. Income not received that relates to the current period should be recognised as accrued income.</li> <li>▪ The above should be done on a per-tenant basis to ensure accuracy of deferred and accrued income at the year end.</li> </ul>	<p>Officers will review all year - end accruals (including deferred income) related to the Charity to ensure they are accurate and complete. (2020-21 financial year).</p>
<p><b>5. Employee Contracts</b></p> <ul style="list-style-type: none"> <li>▪ We have noted that, according to the payroll report, numerous employees are being paid more than their salary as stated in the employee contracts provided.</li> </ul>	<ul style="list-style-type: none"> <li>▪ If the contract is not an accurate record of how much each employee should be getting paid, there is a risk that overpayment or underpayment will go undetected.</li> </ul>	<ul style="list-style-type: none"> <li>▪ We recommend a review is undertaken of the employee contracts compared to payroll records and any changes updated. Please provide this evidence in future audits.</li> </ul>	<p>Employee contracts state starting salaries and do not take into account incremental pay increases in line with council pay policies). In addition, some staff are paid overtime.</p> <p>A number of staff have part time contracts and therefore they amass some overtime to cover project/activities, sickness and annual leave etc.</p>
<p><b>6. Accounting Systems</b></p>			

<ul style="list-style-type: none"> <li>▪ The charity does not have its own accounting system separate to the council's and relies upon transactions being coded to the correct cost centre.</li> </ul>	<ul style="list-style-type: none"> <li>▪ There is a significant risk that not all transactions that relate to the charity are being captured. If transactions that relate to the charity are incorrectly coded to a different cost centre, income and/or expenses would be understated.</li> <li>▪ Similarly, if transactions that don't relate to the charity are incorrectly coded to the charity, income and/or expenses would be overstated.</li> </ul>	<ul style="list-style-type: none"> <li>▪ It is recommended that the charity maintains its own accounting system, separate from the council's.</li> </ul>	<p>Integrating and maintaining a separate accounting system for the charity will require re-engineering of existing processes and procedures. Officers will explore this recommendation, along with other potential options in order to ensure the risk associated with transactions relating to the charity not being captured is controlled and mitigated. It should be noted that the cost versus benefits of a standalone accounting system could require additional staffing resources that would be charged to the charity.</p> <p>Officers will, at a future date, present a risk analysis of this for consideration by the board.</p>
<p><b>7. Accruals and Prepayments</b></p> <ul style="list-style-type: none"> <li>▪ We note that there were no prepayment and accrual year end adjustments made in 2020 apart</li> </ul>	<ul style="list-style-type: none"> <li>▪ On the accruals basis, expenses should be recognised in the period they relate to. Failing to do</li> </ul>	<ul style="list-style-type: none"> <li>▪ Adjustments should be made for expenses paid before the year end that relate to a period after the year</li> </ul>	<p>Officers will review all year - end accruals (including prepayments) related to the</p>

from the audit fee accruals we recognised.	this is a departure from the charities SORP (FRS 102).	<p>end (pro rate where necessary) and should be recognised on the balance sheet as a prepayment under debtors.</p> <ul style="list-style-type: none"> <li>Expenses that relate to the year but have not been billed prior to the year end should be provided for on the balance sheet as an accrual under creditors.</li> </ul>	Charity to ensure they are accurate and complete. (2020-21 financial year).
<p><b>8. Transaction Descriptions</b></p> <ul style="list-style-type: none"> <li>During our audit we reviewed the nominal ledgers and often it was difficult to understand from the descriptions what the transactions related to.</li> </ul>	<ul style="list-style-type: none"> <li>Unclear labelling of transactions could let to misposting with in the accounts.</li> </ul>	<ul style="list-style-type: none"> <li>We recommend for all transactions to have a detailed description to include any date periods etc that a transaction relates to.</li> </ul>	Officers will review all transactions to ensure any date, periods etc. are included in the descriptions of the transactions where necessary and required.



## Appendix 2

### Financial Forecast 2021/2022

Exp or Inc	Spend and Income Category	Disclosure	Values Sum of Current Forecast Adjusted	Sum of Current Forecast
Expenditure	B2 - Expenditure on charitable activities	Balance sheet - Plant and Machinery	1,000	1,000
		Cleaning and waste management	46,143	46,143
		Electricity	32,900	32,900
		Employee Related Expenditure	26,400	26,400
		Events & Exhibition	40,000	40,000
		Gas	8,000	8,000
		Insurance	3,400	3,400
		Printing & Stationery	1,500	1,500
		Rent	75,900	75,900
		Repairs and Maintenance	491,057	491,057
		Revenue - Stock and Equipment	50,000	50,000
		Salaries	329,305	329,305
		Services - Professional Fees	88,500	88,500
		Transport costs	700	700
		Water	28,900	28,900
	<b>B2 - Expenditure on charitable activities Total</b>		<b>1,223,705</b>	<b>1,223,705</b>
<b>Expenditure Total</b>			<b>1,223,705</b>	<b>1,223,705</b>
Income	<b>A1 - Income from donations and legacies</b>			
	<b>A1 - Income from donations and legacies Total</b>	Donations	-296,077	-317,077
	<b>A2 - Income from charitable activities</b>			
		Admission Fees	-17,300	-17,300
		Hire of premises - Astro turf pitches	-90,000	-90,000
		Hire of Premises-Arts Pavilion	-70,000	-70,000
		Hire of Premises-Ecology Pavilion	-65,000	-65,000
	<b>A2 - Income from charitable activities Total</b>		<b>-242,300</b>	<b>-242,300</b>
	<b>A3 - Income From Other Trading</b>			
		Car Park	0	0

<b>Activities</b>			
	Licence Fees	-673	-673
<b>A3 - Income From Other Trading</b>			
<b>Activities Total</b>		<b>-673</b>	<b>-673</b>
<b>A4 - Investment Income</b>	Green Bridge Shops	-448,000	-480,000
<b>A4 - Investment Income Total</b>		<b>-448,000</b>	<b>-480,000</b>
<b>Income Total</b>		<b>-987,050</b>	<b>-1,040,050</b>
<b>Grand Total</b>		<b>236,655</b>	<b>183,655</b>



# **King George's Fields Trust Mile End Update Report 2021/22**

## Appendix 3

### King George's Fields Trust Mile End Update report for 2021-2022

#### **Explanatory Note:**

King George's Fields, Mile End Charity is a registered charity. It is referred to throughout this report as the "Charity".

#### **1. Structure, Governance and Management**

The King George's Field charity is registered with the Charity Commission as King George's Field, Mile End Charity, registered number 1077859.

The King George's Field, Mile End charity is governed by a Trust Deed. The King George's Field, Mile End charity is unincorporated, and the charitable trust is established by a Scheme of the Charity Commission dated 28th February 2000.

The Council as Trustee holds the freehold land referred to in this report on behalf of the Charity.

The King George's Field, Mile End Charity Board (which sits as a committee) was established by section 3.3.12 of the Council's Constitution, which gives it the following functions:

- To administer the affairs of the King George's Fields charity and discharge all the duties of the Council as sole trustee of the Charity
- To administer the affairs and discharge the duties of trustee of such other charities controlled by the Council as the Executive might authorise. The Executive function is to discharge all functions not specified as the responsibility of the full Council or of any other Committee, where the Mayor has delegated his powers to the Cabinet as set out in the Executive Scheme of Delegation.

For Mile End Park and Stepney Green Park annual Management Plans are produced, which are geared to the annual Green Flag campaign, and looks at the parks for the period January to December.

The Parks Service within Tower Hamlets Council was restructured into the Arts, Parks and Events Service during 2012/2013. Key responsibility for this service rests with the Head of Arts, Parks and Events. Mile End Park is managed by the Parks Manager and the day to day running of Mile End Park is delegated to the Parks Development Officer (Community); Parks Development Officer (Infrastructure) and Parks Community Involvement Officer (Young People).

The original Trust Deed, and the subsequent variations, which are referred to below, also dealt with the use of other open space and park areas, within what is now the London Borough of Tower Hamlets. These other areas are managed by other Council employees.

## 2. Objectives and Activities

The Charity's objectives are set out in the Trust Deed, dated 9<sup>th</sup> November 1965, and a Deed of Variation, date 9<sup>th</sup> January 1997. They are as follows:

- To preserve in perpetuity the covenanted land and to apply the land to such charitable purposes as are set out in the Recreational Charities Act 1958, including the construction of indoor recreational facilities, subject to the approval of the National Playing Fields Association and the Charity Commission in respect of any additional purposes.

Generally, the Charity maintains the area of Mile End Park, and the other open spaces within King George's Field, Mile End, for the recreation of the general public, including but not limited to the inhabitants of the London Borough of Tower Hamlets. The other park and open space areas are managed to achieve similar objectives.

The land is managed by Tower Hamlets Parks and Open Spaces whose service priorities are as follows:

- Strives to make all parks and open spaces within Tower Hamlets places where people feel safe, secure, and that visiting such green spaces is an enjoyable experience.
- Recognises the importance of parks and green spaces as major community assets.
- Fully recognises the importance and benefits of parks and open spaces as places for recreation, leisure and play for all communities within Tower Hamlets.
- Recognises the importance of the Borough's parks and open spaces and ensures that all of our wide-ranging communities and partners have equal opportunities to use them.
- Encourages the historical heritage of many of Tower Hamlets parks and open spaces and works closely with colleagues and partners alike to protect such cultural assets.
- Manages and maintains the Borough's parks and open spaces on behalf of the communities we serve.

The key landscape design aims for all Tower Hamlets parks and open spaces will inform any future developments in Mile End Park:

- Retain the open, green aspect of the park
- Retain and enhance the main desire lines but avoid criss-crossing the park with paths
- Enhance the public's feelings of security
- Enhance nature conservation and biodiversity
- Enhance and manage boundary and other planting
- Provide public art features that increase the visual interest and identity of the site and involve the community
- Enhance the attractiveness of the park
- Establish a positive site identity that is clear from within and outside the park
- Focus formal design and ensure that this sight line remains open for all time

London Borough of Tower Hamlets, as Corporate Trustee, is aware of the Charity Commission's guidance on Public Benefit and believes this has been followed as outlined below.

### **Compliance with Public Benefit Requirements:**

The Charity has maintained the lands within Mile End Park and other King George's Field Trust sites to an acceptable standard with ongoing improvements implemented listed in the below investments. The parks continue to be well used supporting as they do a number of key facilities:

- Mile End Leisure Centre
- Stepney Green artificial football pitch
- Playgrounds
- Outdoor activities centre including BMX track
- Various water features
- Areas of biodiversity
- Pavilions with free activity
- Outdoor gym equipment
- Programme of events and workshops
- Variety of spaces for walks and informal sports activity

### **3. Activities taking place that support the Charity Objectives**

#### **3.1 Events and activities in Mile End Park (from 1 April 2021 to 28 February 2022).**

Summer Activities	Whitehorse AP	MEP Activities
Total individuals benefiting/taking part	1,472	597
No. events and activities	16	15

October Half-term	Whitehorse AP	MEP Activities
Total individuals benefiting/taking part	559	224
No. events and activities	3	3

February Half-term	Whitehorse AP	MEP Activities
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Total individuals benefiting/taking part	181	361
No. events and activities	3	2

Term Time Activities	Whitehorse AP	MEP Activities (Stay and Play)
Total individuals benefiting/taking part	2,769	1,318
No. of Sessions completed	97	108

### 3.2 Mile End Park Arts and Eco Pavilions

#### The Art and Ecology Pavilion April 2021 – March 22

From April to September both pavilions played a vital role in the council's response to the pandemic. The pavilions were open and occupied every day as a vaccine centre and a test centre respectively. This saw a 1000+ people a day coming through the pavilions in peak periods.

Although it was an important and necessary function of this meant that bookings had to be cancelled or were offered postponements over this period. This is reflected in a loss of income over peak summer season and accommodating those displaced over the summer hire period 2022.

Following the occupation of the NHS in The Art Pavilion, we have had an extensive run of exhibitions programmed in re-opening the pavilions for public use, giving the opportunity for residents to experience high quality art for free. Many exhibitions offer a free to access programme of events and workshops, which bring additional benefits and opportunities to residents and visitors further enriching the understanding of themes or works on display.

#### Activity at The Art Pavilion 21/22

ART Pavilion 21/22	Number	Days open to the public	Days of occupation
NHS Vaccine Centre	1	162	162
Exhibitions	8	88	107
Private Events	0	0	0
Totals	9	250	269

## Activity from September 2021 to March 2022:

**September: Look Again:** A Solo show by Abhayavajra Newman exhibiting large format Paintings hung beautifully in the space. Included an artist talk evening providing insight into works and process.

**October Eco Feminism Festival: Utopia:** Group Show exploring women and the environment with an accompanying programme of events including practical art workshops, curator tours, manifesto writing (which was taken to COP26) performance and more.

**October; Prism Textiles in Search of Possibilities:** Group Show of textile art includes sensory table and artist talks and demos.

**November; Essential School of Painting: Art Matters:** two end of year fine art shows.

**November: / December East London Printmakers Annual Festival of Print:** Returning for its sixth year, this local group with an international reputation exhibited high quality and affordable prints.

**December; Five:50:** Finale of the boroughs Bangladesh 50 celebrations featuring works by five female Artists.

**March: Self-Conscious:** Group show from The Denis Beckton Society of recently graduated Artists

**March: THAT Network:** Tower Hamlets Arts Teachers' network show their own work and that of their students from primary and secondary schools across the borough. Includes a weeklong programme of engagement activities with local schools.

## Activity at The ECOLOGY Pavilion 21/22

Ecology Pavilion	Number of events	Days open to the public	Days of occupation
Test and Trace Centre	1	160	160
Public Events	13	13	19.5
Other Private Events	12	0	18
wedding ceremony	2	0	5
wedding reception	8	0	15
Meeting Conference	15	2	18.5
WORKS & Cleaning	2	0	18
Totals	40	175	254

## Event Highlights:

**Meetings and Conferences:** Hosted QMUL's School of Business; welcome week for new and post grad students; ECO Feminist Futures Conference and two internal Team Away days in Hybrid Format. Hosting external organisations away days attracting particular focus on sustainable issues, Kickstart programme celebration.

**Public Events:** welcomed back the NHSBT Team, hosted an 'EastEndkids' meet up, Urban Makers Christmas fair and Small Business' winter market on Small Business Saturday, AEG Business fair & Tower Hamlets' Winter Warmer for older residents.

**Private events:** reinstated wedding receptions and ceremonies, Mehndi's, memorials, wakes and other family celebrations.

## Income Generated 21/22

Pavilion	Committed income	Forecast – 31 March 2022
Ecology	£ 96,438.60	£ 96,438.60
Art	£ 51,424.00	£ 51,424.00
<b>TOTAL</b>	£ 147,862.60	£ 147,862.60

## Event Highlights 22/23

Exhibitions & Public events: End of Year shows for Fine Art degree and MA shows from Essential school of painting, and Middlesex University, Prism Textiles Members Annual Showcase 'UNTOLD', TRELLIS festival celebrating Art and Medicine, London urban sketchers group show part of The Big Draw and their book launch, Art Catcher Create a borough half term interactive expo, East London Printmakers Annual Show, (TBC A Stiches in Time Exhibition), The Glasgow Girls retrospective, The East End Canal Festival, Urban Makers Markets, The Sustainable Wedding Show, St Georges Day Tea Dance.

### Mile End Park Friends Group:

Rangers continue to work with and support the Friends of Mile End Park who organise events and act as a critical friend regarding development of plans and priorities.

### Other community engagement schemes:

Across the park and pavilions a range of community engagement schemes are supported including:

- Volunteer schemes



- Community Garden schemes
- Tower Hamlets in Bloom - annual garden competition
- Community arts exhibitions

#### 4. Investments Made/Scheduled

In addition to the usual repairs and maintenance regime, monies were invested in the Art and Ecology Pavilions:

- Both pavilions were closed for a short period of time after the hand back from Test and Trace and The NHS vaccine centre respectively where small urgent repairs and deep cleaning were undertaken.
- Works to refurbish the floors to both the Arts and Ecology pavilion scheduled for early spring dates that are still to be confirmed.

Other investments/upgrades made since April 2021 include:

- Additional litter bins and benches installed.
- Installed a new play equipment at Locksley St Playground (Castle).
- Full digital upgrade to the Park CCTV cameras.
- Installation of new play area at The Ecology Pavilion with the aim to lowering CO2 emissions (using only eco-friendly material – 100% recycled post-consumer material from food packing waste).
- Refurbished the existing Outdoor GYM in Mile End Park (with zoned areas such as cardio, calisthenics/cross training, street workout & ball game area). There is a warmup area available in each zone and 50% of the new equipment is accessible.
- Refurbished two Multi Use Games Areas at Urban Adventure Base with new Basketball backboards, two tone colour scheme, and new porous asphalt.
- Lighting upgrade to the Arts and Ecology Pavilions has been completed.

The following investment is forecast to be required to meet hirer requirements and generate more income to the Trust:

- Additional equipment required for Hybrid activity.
- Upgrades to furniture, which is eight years old. Banquet chairs and tables are generally in a good condition, but we will need to replace some due to wear and tear. Trestle tables need to be replaced as they are damaged and very worn.

#### 5. Finance

The current in year financial position for 2021/22 is attached to this report (Appendix 2). The charity generates income to fund the maintenance of the park and its programme of activities. This income is generated through:

- Rentals of shop/restaurant units plus climbing wall centre. These properties are managed by Council's Asset Management team. They have outsourced the management of the shop units under the green bridge. The external company collect rents and service charges, reviews leases and find tenants for any vacant lots.



- Operation of car parking spaces. These being in Haverfield Road and Lawton Road (by green bridge), These are managed by the councils parking services.
- Corporate volunteer schemes. Managed by the parks team these provide a useful volunteer work force for maintenance of the park and also income from a fee per participant.
- Hire of artificial football pitch at Stepney Green. Managed by the Parks team. The site does generate a small surplus and the majority of the teams using the facility are local to Tower Hamlets and the fees are amongst the cheapest in London.
- Hire of pavilions for weddings, private parties and exhibitions. Bookings are managed and staffed by parks personnel, including a pool of casual events staff. Facilities Management manage the utility bills, cleaning and maintenance.
- Commercial activity such as fairgrounds. These are managed by the Council's Festivals and Events team with the income coming to the Trust.

All income generated within the KGFT lands go to the charities accounts to support the public access to good quality sports and leisure facilities.

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